



December 14, 2011

To Whom It May Concern:

It is with great pleasure that I write to you in order to give my recommendation for Mr. Thomas Jordan. Mr. Jordan was hired as a teacher on September 20, 2011 at FLS International Las Vegas Institute in our Intensive English University Programs. He currently works with our teaching team to give our international students an education and cultural training and assisting them in transitioning to an American college or university.

In his current tenure at FLS, Mr. Jordan teaches a variety of courses, over a number of English levels. Specifically, Mr. Jordan instructs FLS students ranging from Beginning English to Advanced Levels. He teaches students in various set ups, including one-on-one tutoring, small group, and full class instruction. In addition, he has experience in teaching both core classes (integrated skills), substituting for our TOEFL Preparation elective classes (focused skills practice) and teaching a term in our GRE Preparation class. It should also be noted that Mr. Jordan is an excellent team player, particularly in the short time he was teaching at FLS. He accepts a variety of impromptu teaching assignments, and as such, helps to ensure that our students continue to receive quality language instruction.

Aside from his site-specific knowledge, Mr. Jordan brought to the table a wealth of prior teaching English classes while a teacher in Viet Nam. I truly feel that his accreditation as a CELTA teacher and Certified TOEFL instructor brings a solid knowledge of ESL methodology and subject mastery to effectively interact with his students on a daily basis.

Perhaps one of the most admirable strengths that Mr. Jordan has brought to our organization is his ability to build a strong rapport within his classes. He always aims to include new students into the class in a respectful manner. At the same time, his students participate actively and enjoy his courses, allowing for a greater degree of student engagement. His student evaluations have been consistently one of the highest among our teaching staff.

Should you have any further questions regarding how Mr. Jordan would be an asset to your organization, please feel free to contact me at any time. I will be more than happy to offer my thoughts.

Sincerely,

A handwritten signature in black ink, appearing to read 'Thomas Gaspar'.

Thomas Gaspar
Center Director
Email: flsvegas@fls.net